



### **DRESS CODE**

- Heritage Polo must be purchased from an approved uniform vendor.
- Polos may be red, white, or navy blue.
- Undershirts must be solid red, white or navy blue.
- Pants, shorts, or skirts must be light khaki or navy (the color of the polo). No leggings.
- Skirts/dresses must be knee length. Tights are not a substitute for skirt length.
- Shorts must be no shorter than four inches above the knee.
- Cargo pockets are not allowed.
- No jeans, and no sheer material is allowed.
- Outer wear (sweatshirts, sweaters, jackets) must be solid red, white, or navy blue with no large graphics or lettering.
- Sports/PE must be from an approved uniform vendor. Uniform consists of navy blue basketball shorts with HA logo and a solid red t-shirt with HA logo.
- Young men must be clean shaven and their hair must not touch the ears or collar.
- Makeup and jewelry should be simple. Only one pair of earrings is permitted for young women. No body piercings, visible tattoos, or gauged ears.
- Dyed hair must be a natural color.
- Open toed shoes are permitted but must have a back strap. No crocs.
- “Dollars for Duds” clothing must comply with Heritage Academy-Maricopa modesty standards. No costumes, frayed/holey jeans, or pajamas.
- Due to the changing nature of dress and grooming which is particularly popular among youth, administrative decisions in matters not addressed in these guidelines are final.

### **ACADEMICS**

- Teachers update grades via Gradebook on PowerSchool weekly.
- Scholars must earn a 70% or above to pass a class at Heritage Academy-Maricopa. Grades are awarded on a semester basis.
- To participate in any extracurricular activities (sports games, field trips, concerts, plays, etc.) scholars must maintain a C- in all their classes.
- Junior High scholars who do fail an academic class are required to repeat the grade level.
- High School scholars who fail a class are required to take summer school at their expense.

### **ATTENDANCE**

- Attendance and punctuality are extremely important to scholar success.
- Classes begin at 8:00 am and end at 3:30 pm.
- Absences need to be reported to the office by 10:00 am the day of the absence.
- Any scholar who is absent 10% or more from a single class (usually 4 or more class periods per semester) may not receive credit for the class. This applies to *all absences* unless on a school sponsored trip.
- Acceptance of make-up work is at the discretion of the classroom teacher.
- On time means in your seat when the bell rings.

## BEHAVIOR

- ***Treat others the way you want to be treated.***
- Let our communication be uplifting and encouraging. No note writing, gossiping, name-calling, or using profane, vulgar, or off-color language. No social media postings should include demeaning language about students or teachers.
- Let us be found honoring and obeying the law in every aspect.
- Let our actions and demeanor evince that we are trying to upgrade and refine our behavior and be examples of friendly, peace-loving people.
- No physical displays of affection are permitted. No kissing, hand holding or hugging even if you are “just friends”.
- Be kind to everyone and do not exclude anyone.
- Let us be refined in our eating habits. No gum on campus and no food in the hallways. Clean up after yourself.
- Let our scholar body be a self-enforcing one.
- Plagiarism is cheating and stealing.
- Remember the 4 Bs!
  - Be where you are supposed to be
  - Be there when you are supposed to be there
  - Be doing what you’re supposed to be doing
  - Be wearing what you’re supposed to be wearing



## HELPFUL CONTACT INFORMATION

- **School Phone Number:** 520-367-3800
- **School Website:** [hamaricopa.com](http://hamaricopa.com)
- **School Calendar:** [hamaricopa.com/calendar](http://hamaricopa.com/calendar)
- **School Facebook:**  
[www.facebook.com/HeritageAcademyMaricopa/](https://www.facebook.com/HeritageAcademyMaricopa/)
- **School Instagram:**  
[www.instagram.com/maricopaheroes](https://www.instagram.com/maricopaheroes)
- **Front Office:** Nadine Khalil  
[Nadine.khal@heritageacademyaz.com](mailto:Nadine.khal@heritageacademyaz.com)
- **Administrative Liaison:** JoAnne Taylor  
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- **Registrar:** Terrell Hoffman  
[thoffman@heritageacademyaz.com](mailto:thoffman@heritageacademyaz.com)
- **Athletic Director:** Jeff Miller  
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- **Assistant Principal:** Jennifer Titus  
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- **Principal:** Kimberly Ellsworth  
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