



Heritage Academy Maricopa K-5 Elementary Scholar Handbook Highlights

Dress Code

- Heritage Polo must be purchased from one of our vendors.
- Polos may be red, white, or navy blue.
- Undershirts must be solid red, white, or navy blue.
- Pants, shorts, or skirts must be beige khaki or navy (the color of the polo). Leggings are not considered pants and cannot be worn on their own. Sweatpants are not an appropriate pant.
- Skirts must be knee length. Leggings may be worn under but are not a substitute for skirt length and must be uniform colors.
- Shorts must be no shorter than four inches above the knee.
- Cargo pockets are not allowed.
- No denim or sheer material is allowed.
- Outer wear (sweatshirts, sweaters, jackets) must be solid red, white, or navy blue with no large graphics or lettering.
- Young men must wear their hair above the ears and collar.
- Jewelry should be simple. Only one pair of earrings is permitted. No body piercings, visible tattoos/drawings, or gauged ears.
- No earrings for male scholars.
- Hair must be a natural color.
- Shoes must be closed-toed with a back strap for safety reasons. Socks are highly encouraged. NO CROCS!
- Spirit Day clothing must comply with Heritage Academy Maricopa modesty standards. No costumes, frayed/holey jeans, or pajamas.
- Due to the changing nature of dress and grooming, which is particularly popular among youth, administrative decisions in matters not addressed in these guidelines are final.

ACADEMICS

- Teachers update grades via Gradebook on Power School weekly.
- Scholars must earn a 70% or above to be considered proficient at Heritage Academy Maricopa. Grades are awarded on a semester basis. Progress reports will come home quarterly. Grades are available for viewing at all times in PowerSchool.
- Scholars who do not reach proficiency at their grade level may be recommended for retention.

ATTENDANCE

- Attendance and punctuality are extremely important to scholar success.
- Classes begin at 8:00am and end at 3:15 pm.
- Absences need to be reported to the office that day.
- Any scholar who is absent 10% or more may not successfully complete the grade level and may be recommended for retention.
- Acceptance of make-up work is at the discretion of the classroom teacher.
- On time means in class when the bell rings.
- Tardy scholars must be signed in at the office by a parent/guardian.

OTHER

- Refrain from bringing birthday treats or any other birthday recognition to school.
- Refrain from passing out invitations on campus.



This is not our complete Dress Code. Refer to the handbook for further clarification.

BEHAVIOR

- ***Treat others the way you want to be treated.***
- Let our communication be uplifting and encouraging. No note writing, gossiping, name-calling, or using profane, vulgar, or off-color language. Social media postings should not include demeaning language about students, teachers, or the school- this includes parents. ***Let us support and uplift each other for the benefit of the scholars.***
- Let us be found honoring and obeying the law in every aspect.
- Let our actions and demeanor evince that we are trying to upgrade and refine our behavior and be examples of friendly, peace-loving people.
- No physical displays of affection are permitted. No kissing, hand holding, or hugging even if you are “just friends”.
- Be kind to everyone, and do not exclude anyone.
- Let us be refined in our eating habits. No gum on campus and no food in the hallways. Clean up after yourself.
- Let our scholar body be a self-enforcing one.
- Plagiarism, including copying homework, is cheating and stealing.
- Heritage Academy-Maricopa is a drug, alcohol, and tobacco (including any vaping products) free school.
- Remember the 4 Bs!
- Be where you are supposed to be
- Be there when you are supposed to be there
- Be doing what you’re supposed to be doing
- Be wearing what you’re supposed to be wearing



Helpful Contact Information

- School phone number: 520-359-6250
- School website: hamaricopa.com/elementary/
- Principal: Tera Nelson
t.nelson@heritageacademyaz.com
- Assistant Principal: Joseph Durling
j.durling@heritageacademyaz.com
- Registrar: Melissa Wiehl
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