



August 11, 2026

Hello Heritage Academy Maricopa Families, Faculty, and Staff,

Welcome to the first PTO meeting of a new school year. We are excited for the opportunities ahead and look forward to learning, growing, and serving together.

As a PTO, we are a volunteer organization. Every fundraiser, event, program, and purchase is made possible through the generous donation of time, talent, and resources from parents, families, and community members who care deeply about Heritage Academy Maricopa. We love this school, value our teachers and staff, and are committed to supporting our scholars in meaningful ways. As we continue investing in our campus, we want to be thoughtful stewards of the resources entrusted to us. The purpose of this update is not to create barriers or limit the use of PTO funded resources. Rather, it is to provide transparency, accountability, and consistency regarding how items purchased with PTO funds are designated, managed, and preserved for the benefit of our school community.

We recognize and appreciate the tremendous care our teachers, staff, and administrators already put into the resources used throughout the campus. This update is simply intended to provide additional clarity as our PTO continues to grow and invest in new programs, equipment, educational resources, and campus improvements.

When we pause to consider the countless volunteer hours that support our campus, we are reminded that every fundraiser, event, and purchase represents a gift from families who have chosen to invest in this school community. Those contributions benefit scholars, teachers, administrators, and families across our campus. We appreciate everyone's partnership in helping protect and preserve those investments so they can continue serving future scholars for years to come.

Resource Designation Moving Forward

To provide additional clarity, the PTO will designate whether a purchase is being retained as a PTO asset or formally donated to Heritage Academy Maricopa. This designation will be documented at the time of purchase so expectations are clear for everyone involved.

Items designated as PTO assets will remain under PTO responsibility and oversight. Items formally donated to Heritage Academy Maricopa become school property and are intended for the benefit of the campus as a whole rather than any individual classroom, teacher, or staff member.

This update is reflected in the revised PTO bylaws and is intended to support transparency, consistency, and responsible stewardship moving forward.

General Ownership Guidelines

The following general guidelines help explain how ownership is commonly determined for items purchased by a PTO:

PTO Assets

- Items purchased with PTO funds for PTO use, such as event equipment or storage items, generally remain PTO assets.
- Purchase records such as receipts, invoices, and payment records help establish ownership and accountability.
- The PTO remains responsible for maintaining and managing assets it retains.

Donated Assets

- When an item is formally donated or transferred to the school, it becomes school property.
- Once donated, the school determines how the item is used, maintained, relocated, or replaced.
- Ongoing maintenance and care become the responsibility of the school.

When questions arise regarding a particular purchase, the PTO will review the original purchase documentation and the designated purpose of the item to determine whether it was retained as a PTO asset or donated to the school.

Heritage Academy Maricopa is blessed by generous families who volunteer countless hours to support our scholars. We are grateful for every parent, teacher, staff member, administrator, and volunteer who helps make this school such a special place. By clearly documenting how PTO funded resources are designated and managed, we can continue being responsible stewards of those gifts and ensure they benefit our school community for years to come.

Thank you for your continued support, volunteerism, and dedication to our scholars.

Warm regards,

Sadie Barnum

PTO President

Heritage Academy Maricopa 6-12